



## **Parks and Recreation Committee Agenda**

**October 28, 2021**

**6:00 pm – Zoom Meeting**

---

- 1. Call to Order**
- 2. Approve Minutes from August 26, 2021, Regular Session Meeting**
- 3. Staff Report**
- 4. Diamond Crest Park Playground Design**
- 5. New Business**
- 6. Adjourn**

Join Zoom Meeting  
<https://us02web.zoom.us/j/85233174882>

Meeting ID: 852 3317 4882

Passcode: 140606



**SMITHVILLE PARKS AND RECREATION COMMITTEE MINUTES  
REGULAR SESSION**

August 26, 2020, 6:00pm

Zoom Meeting

**1. Call to Order:**

Mayor Boley called the meeting to order at 6:00 PM. Members present: Jim Pascoe, Allyson Attigliato, Todd Fleishmann, Alderman Atkins. Staff Present: Matt Denton, Brittanie Propes and Zak Blanchard.

**2. Approve Minutes from March 25, 2021, Regular Session Meeting:**

Jim Pascoe moved to approve the minutes from March 25, 2021, parks and recreation committee meeting. Todd Fleishmann seconds. Voice Vote, All Ayes. Alderman Atkins and Allyson Attigliato abstained.

**3. Staff Report:**

**Parks and Recreation Master Plan:**

The Master Plan was completed and approved on July 19, 2021, at the Board of Alderman Regular Session. Staff is working to budget and plan for the future based on the recommendations of the project priorities.

**Splash Pad:**

On July 1 the Splash Pad at Diamond Crest Park was opened to the public. This feature was a donation from the Clay Creek Developers in lieu of their city recreation or open space dedication requirements. As mentioned in the Parks and Recreation Master Plan, Diamond Crest Park is the priority to focus on in FY22. Clay Creek Developers have graciously agreed to donate a parking lot and shelter with a restroom attached for next year. The Parks and Recreation Department will be purchasing a playground, fencing and concrete for the walkway within the park.

**Recreation Programs:**

-Smithville Recreation had a busy summer. We partnered with multiple businesses and organizations to host a variety of free programs and events.

Some of the stand outs were: Learn to Kayak with the NOA, Art in the Park with Kelly's Nook, Story in the Park with the Library and Mizzou Extension, Punt Pass Kick with the Football Club, Yoga in the Park with Indigo Vibe and Movie in the Park with Chops BBQ.

-Youth fall recreation program registration has closed. We will be offering Soccer, Soccer Clinic, -T-Ball Under the Lights and Volleyball.

-Summer Adult Kickball was a success, and we are planning to offer a fall session to keep the fun going.

**Smith's Fork Haunted Campground:**

Reservations to camp during the haunted campground event opened on August 2, 2021. The campground sold out in less than 30 minutes. Registration to be a vendor is still open. The event will take place on October 23, 2021, from 4pm-7pm.

### Park Damages:

Over the past weekend there was an increase in vandalism in the parks. Three different parks had damages to either the restrooms, picnic tables, trash and property stolen. It is our hope to bring awareness to the public to discourage this activity and to report damages when caught or found.

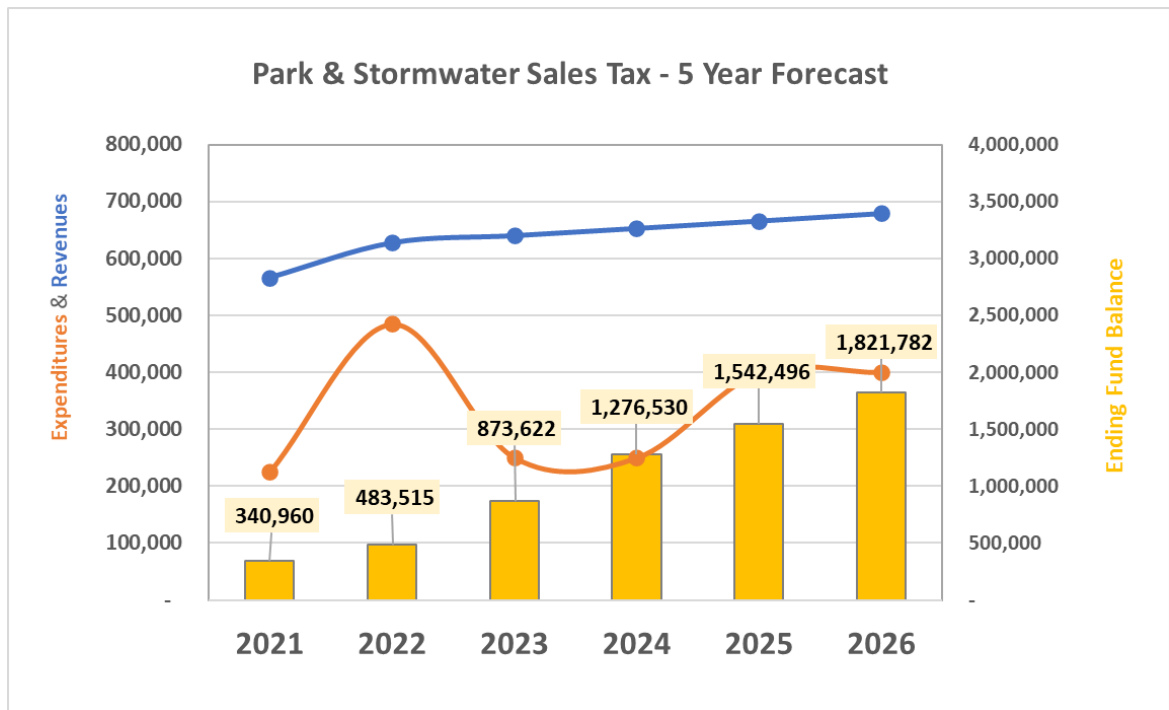
#### 4. Parks and Recreation Master Plan Next Steps:

Matt presented the next steps in the master plan. He mentioned that The Master Plan was completed and approved on July 19, 2021, at the Board of Alderman Regular Session. Staff is working to budget and plan for the future based on the recommendations of the project priorities. FY22 budget is being reviewed and will be approved later in September. The 1–3-year project plan will be funded by the Parks and Stormwater Sales Tax. Parks will be looking at about \$150,000 a year available for park projects. A savings of about \$300,000 will be put back to help fund the larger Smith's Fork and Heritage projects in years 4-6. Year 1 (FY22) of the plan will have \$275,000 for the construction of Diamond Crest Park. This was a top priority to fully complete this park. Matt mentioned that the sales tax will bring in roughly \$450,000 a year. This year it is project to be closer to \$500,000. Matt asked, what does this mean for this Committee? Well, we need to find some funds. To fund the Smith's Fork and Heritage Park projects are going to cost an estimate of \$3-\$4 million each. Saving \$300,000 each year for 5 years will save about 1.8 million. Below are some visual graphs to help put it into perspective:

Capital Improvement Project	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Diamond Crest Neighborhood Park	\$275,000	-	-	-	-
Emerald Ridge Neighborhood Park & Signage	-	\$150,000	-	-	-
Heritage Park - 2 Shelter Houses & Signage	-	-	\$150,000	-	-
Smith's Fork Park - Sport Courts	-	-	-	\$300,000	\$300,000
Stormwater Master Plan	\$150,000	-	-	-	-
Quincy/Owens Curb and Stormwater (Engineering)	\$60,000	-	-	-	-
Quincy/Owens Curb and Stormwater (Construction)	-	\$100,000	-	-	-
Annual Stormwater Program (Projects TBD)	-	-	\$100,000	\$100,000	\$100,000
<b>Grand Total (Net Cost)</b>	<b>\$485,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$400,000</b>	<b>\$400,000</b>

Here is the updated 5-year cashflow projection. We are still on path for building a good reserve...it is just slightly lower than what was shown to the Board back in June primarily because we are:

- Adding Diamond Crest Neighborhood Park **(\$275,000)**
- Adding Smith's Fork Park Sport Courts **(\$600,000 Over 2 Year Period)**



Matt mentioned his vision for this Committee is to be more than providing updates. This Committee needs to be an advocate for the Parks and Recreation Department and build a supportive group for the future. He mentioned having the committee talk to community members and mention the importance of parks and recreation. We need to work together to assist in finding grants, funding opportunities and partners to get us to the goal of better parks and trails. He asked the committee to research grants and get together and start fundraising.

Mayor Boley spoke about the Legacy Fund. He mentioned that the two groups need to work together to start fundraising for the future park projects. He encouraged them to reach out to business for sponsorship. Todd asked if there were any incentives for business when they sponsor or donate to the funds. The mayor talked about what happens when a business sponsors an event or recreation. Then Matt mentioned if they donate to the Legacy Fund, they could get a tax write off since it is a 501c3. Matt asked the committee to come up with idea to help fundraising. He wants the committee to be the drivers of this.

Todd asked if the budget to into count inflation over the next 5 years. Mayor mentioned that this budgeted in the parks and recreation sales tax fund. So, if goods go up so will the tax. He also mentioned we budget conservative for situations like this.

## **5. Diamond Crest Playground Design:**

Matt mentioned that in Year 1 of the Parks and Recreation Master Plan is to complete Diamond Crest Park. This Park is currently where the Splash Pad is located. It was a donation from the Clay Creek Developers in lieu of their city recreation or open space dedication requirements. As mentioned in the Parks and Recreation Master Plan, Diamond Crest Park is the first priority to focus on in FY22. Clay Creek Developers have graciously agreed to donate a parking lot and shelter with a restroom attached. The parks and recreation department will be purchasing a playground, fencing and concrete for the walkway within the park. Matt presented the below map to the committee as a visual representation of the area. He reminded the committee that we have \$275,000 to complete this park. One of the biggest purchased would be the playground. Similar to when we started the process for the Heritage Park playground, Matt asked to get some feedback on a desire design, type of surfacing and preferred amenities.

Allyson shared some ideas to the committee. She mentioned it should be special and fun theme with wood/outdoor feel. She mentioned it should be inclusive for the many kids in the area that have a disability. The mayor mentioned surfacing was an important factor to him. Allyson shared a photo of a sensory arch. She suggested doing something like that at Diamond Crest Park.

Matt explained that the next steps would be send over recommendations and start putting together a design for the next meeting. Once we have a design, we will bring it back to the committee to evaluate and try and get public comment from the surrounding neighborhoods. We are looking to purchase this around the first of November.



#### **6. Future Meeting Dates:**

With the Parks and Recreation Master Plan completed and staff having a clear direction

on the plan, the need to meet monthly is low. With our normal meeting date being the fourth Thursday of each month, staff would recommend going to a quarterly meeting schedule. This means we would meet four times a year. The tentative dates would be October 28, 2021, January 27, 2022, April 28, 2022, July 28, 2022, and October 27, 2022. These dates would be able to provide input before budgeting, review of draft budget and see final budget before the new fiscal year. The January and April meetings would allow staff to provide a pre-spring and pre-summer staff report. The mayor gave thanks to the committee for their input on the master plan and hopes this will help everyone's schedules.

Jim Pascoe moved to approve going to a quarterly meeting schedule for the parks and recreation committee meetings. Todd Fleishmann seconds. Voice Vote, All Ayes.

Allyson asked how the committee can get more up to date updates on what we are doing since the meetings are going quarterly. Matt mentioned that he would start doing monthly email updates on what is going on in the department. Mayor suggested the committee also follow the departments social media.

**7. New Business:**

Jim asked if we are looking into cameras at our parks to help reduce vandalism. Matt mentioned he is looking into this and hopes to provide an update by the next meeting.

**8. Adjourn:**

Jim Pascoe moved to adjourn the meeting. Allyson seconds. All Ayes

## **Staff Report:**

**Introductions of New Members:** Allyson Attigliato and Kyle Squires are two new members.

**Haunted Campground:** Haunted Campground was Saturday, October 23. It turned out to be a great event. We estimated somewhere around 4,000 people attended.

**Sponsorships:** In our last meeting a few committee members asked about sponsorship revenue and how much we brought in this fiscal year. To date, we have brought in \$11,650. This includes movie night, athletic field banners, special events, and the bike race sponsorships.

**Basketball Court:** The first week of October the basketball court at Heritage Park was official open. It has been well used lately!

**Recreation:** Fall sports are coming to an end. Soccer and T-Ball concluded last week. Volleyball will be finishing up here soon. Youth Basketball registration closes at the end of the week. Practices will start soon after.

**Park Cameras:** We are still looking into the best ways to keep our parks safe. We hope to start making some purchasing here soon.



## **Diamond Crest Park Playground Design:**

Staff has been working with ABCreative on the design for Diamond Crest Park Playground. ABCreative came out on site to assess the area and also took the suggested recommendations to create the design present below. Current cost of the design is \$189,767. \$275,000 is budgeted for Diamond Crest Park. The city will also be adding fencing, concrete walkways, lighting, and miscellaneous amenities.



